



Parkland Music Boosters General Membership Meeting

Minutes – May 21, 2024, at 7:07 PM

Attendees: Wendy Wright, Karen Phillips, Cynthia Lee, Tina Lee, Vicki Ferrence Ray, Lori Piltz, Voula Papageorgiou, Kevin Boger, Iris Epstein, Jason Lerew, Connie Baxter, Summer Fastenberg, Kate Straw, Peter Smoyer, Steven Lee, Keri Colabroy, Tara Sistrunk

Meeting Called to Order: Wendy Wright at 7:07 PM

Approval of Last Executive Meeting Minutes (Feb. 20): *Motion to approve by Tina. Seconded by Vicki. Approved.*

Treasurer's Report:

- Income since last meeting: \$49784.80 (total)
 - Donations: \$100.00
 - Clothing Drive: \$1028.80
 - Band Memory Book: \$1330.00
 - TIA Income: \$18091.00
- Expenses since last meeting: \$21575.04 (total)
 - Awards: \$562.00
 - Chorus: \$1033.79 (Carnegie Hall trip)
 - Food: \$145.72 (FOTA)
 - Band Memory Book: \$3.07 (postage for mailing last year's copy)
 - TIA: \$8774.36 (TIA competition)
 - Indoor Percussion: \$6500.00 (Instruction)
 - Percussion: \$1250.00 (Assistant Instructor)
 - Color Guard: \$1250.00 (Assistant Instructor)
 - Square Fees: \$126.10
 - Orchestra: \$600.00 (5 Guest Musicians)
 - Senior Recognition: \$1330.00 (Orchestra, Chorus posters)
- Net Income: \$28209.76; Checking balance: \$41921.30; Savings balance: \$1389.68.
- *Motion to Approve Treasurer's Report by Lori. Seconded by Karen. Approved.*

Director Update: (Mr. Lerew)

- The spring band concert went well. Two pieces from the concert plus a sight-reading piece for the 9th/10th and 11th/12th grade bands were played at a music performance assessment at Exeter Township. Three judges recorded comments as the bands played. Both groups received superior ratings. Overall it was a valuable experience. No public awards are given so there is no comparison to the other schools that were also evaluated.
- Three students qualified for All-State Band and one student qualified for All-State Wind Ensemble which was a very good representation for Parkland.
- The last band performance will be at graduation with sophomores, juniors, and a number of freshmen to fill out the band. (The group size is limited by space.)
- Jazz Band is finishing their season at the Athletic Awards ceremony.
- Band has started practicing music for the fall marching season.
- Color Guard did very well this year, finishing 5th overall in a new, harder class. June 3 is the Color Guard Open House which recruited many students last year. Since the senior members missed Prom because of the Wildwood competition, they held a fancy dress dinner for them.
- Both indoor programs have been good investments helping with training for marching season.

OLD BUSINESS

- **TIA Regional: April 27** (Theresa Adams, Tara Sistrunk, Connie Baxter)
 - The day itself went smoothly and stayed on schedule. Feedback from attending groups was that they appreciated how well everything went.
 - Overall, the event netted about \$8000.
 - Sydney Sherrier nominated Parkland to host the championship again. Note that this usually alternates with Souderton so it is likely Parkland will only host a regular competition which does not make as much money.
 - Volunteer coverage was enough but only because some volunteers extended their shift to help. Note that Indoor Color Guard and Percussion require that at least one parent volunteers a shift at the TIA competition.
- **Fanfare & Tribute 2023/2024:**
 - This year's edition is finished and copies will be handed out tomorrow—seniors first.
 - Thanks to the staff for getting all the information and pictures that were needed.
 - Tina is checking with a parent that ordered copies at two different times to see if that was a mistake. Six extra copies were made and those were already sold after the deadline. The printer can make an additional printing for five or more copies.
- **Senior Recognition Posters:** (Vicki)
 - Overall, the Orchestra/Chorus posters and concert nights were fine.
 - The Orchestra list missed two students who were later additions, playing for one piece. One student is in Chorus and was already included in that list. A second poster was made for the other student, but it was labeled for Chorus rather than Orchestra. One poster was incorrect because the Yearbook did not have the correct photo.
 - The Chorus list was updated at the last minute to add a number of students.
 - Recommendation is to get the list early to review it with students and teachers.
 - Vicki will write up a reference for the senior poster process. Wendy will check the document.
- **FOTA: May 18** (Tara Sistrunk, Kevin Boger)
 - The FOTA stand is starting to look like a football concession stand with the added food items (pierogies, cabbage and noodles, macaroni and cheese). The extra items all sold out; Boosters was the only major food stand at FOTA.
 - This year, the stand made ~\$2200, compared to last year's ~\$1600. Weather was a factor. This year, the weather was cool, so food items sold well. Last year, the weather was hot, so more drinks were sold.
- **Scholarships:** (Sarah Wascura, update from Wendy) The scholarship process is done and was submitted. Winners will be announced at the Visual and Performing Arts Awards, May 29.

NEW BUSINESS

- **Summer planning:**
 - Between now and June, planning on the timelines for summer items needs to start.
 - By the end of June, CutTime should be implemented. The staff is still learning the system..
 - Compared to Charms, no emails are used, only texts. Everyone needs a cell number.
 - There is no calendar, just a list of events, but the events can be grouped by subject. CutTime can link with Google calendar. The backup is to use the band website calendar. Note that Mr. Lerew is working to update the band website.
 - CutTime does have the ability to sign up volunteers.
 - Wendy has a rough timeline that can be updated.
- **Additional Items:**
 - **DCI:** (Aug. 2, 3)
 - Target publicity/volunteer help before the end of the school year.
 - Mr. Lerew/Mrs. Baxter need to contact Mitch to confirm that PHS Music Boosters can still be involved with ushering and drink sales. Note that Mitch is in contact with Kevin with respect to drink sales.

- Lori will work with Mrs. Baxter on DCI. Note to reach out to alumni as well as current students/families. A sign-up from the band website can be used to track volunteers since no clearances are required.
- **PMEA Refunds:**
 - Kevin asked whether PMEA has refunded the Boosters for drinks during the PMEA auditions for chorus and band.
 - Tina will check on the status and if no refund was received, will contact Mr. Lerew.
- **Equipment Trailer:**
 - Norm has the file(s) and can create the smaller wrap for the rear, but the file is too small to create the wrap for the side of the trailer.
 - Kevin will send Norm's number to Mrs. Baxter who also has the files to contact Norm.
- **Spirit Wear:**
 - Sydney Sherrier is planning for spirit wear sales again. Requests for items should be sent to her.
 - Wendy will confirm with Sydney that she is doing it and that it will be available earlier.
- **Budget: 2024/2025**
 - Next year's budget needs to be determined in June or July for approval in the August general meeting. Note that the budget used to be determined and approved for the May general meeting because of summer expenditures.
 - Next executive board meeting will be a working budget meeting and will include summer timeline planning on Monday, June 10 at 6:00PM in the band room.
- **Chorale Carnegie Hall Performance: (May 27)**
 - The Chorale was invited to perform at Carnegie Hall in New York. Mrs. Lagan has been looking for funding to defray the cost of their trip since this was also a Disney trip year. Chorus has \$425 left in their budget, but they are short \$608.79.
 - *Motion by Vicki on May 15 on the Band App for the Music Boosters to cover the balance of the money needed for the Chorale Carnegie Hall trip (\$608.79). Seconded by Lori. Votes to approve the motion from Tina, Karen, Cynthia, Iris, Voula. Approved.*
 - Chorale will receive a total of \$1033.79.
- **Election of Board:** conducted by Connie Baxter
 - Note that Mr. Lerew, Mrs. Baxter, and Kevin Boger have no voting power. All others present at the meeting were verified as members of the PHS Music Boosters for 2023-2024.
 - Nominations
 - President:
 - Nominees: Lori Piltz.
 - Open for new nominations; no new nominations presented; nominations closed.
 - Vice President
 - Nominees: Voula Papageorgiou, Kathryn Kravitz.
 - Open for new nominations; no new nominations presented; nominations closed.
 - Treasurer
 - Nominees: Tina Lee.
 - Open for new nominations; no new nominations presented; nominations closed.
 - Secretary
 - Nominees: Kate Straw.
 - Open for new nominations; no new nominations presented; nominations closed.
 - Membership
 - Nominees: Iris Epstein.
 - Open for new nominations; no new nominations presented; nominations closed.
 - 12th Grade Representative
 - Nominees: Vicki Ferrence Ray, Wendy Wright.
 - Open for new nominations; no new nominations presented; nominations closed.
 - 11th Grade Representative
 - Nominees: Vicki Ferrence Ray, Kathryn Kravitz.
 - Open for new nominations; no new nominations presented; nominations closed.
 - 10th Grade Representative

- Nominees: Iccha Bendigeri, Iris Epstein.
- Open for new nominations; no new nominations presented; nominations closed.
- Alumni Representative
 - Nominees: Kevin Boger.
 - Open for new nominations; no new nominations presented; nominations closed.
- As Iris Epstein has been nominated for two positions, she wishes to withdraw from the 10th Grade Representative position.
- The nomination for the 10th Grade Representative has been voided as the nominee is a student. The 10th Grade Representative will be elected along with the 9th Grade Representative at the August general meeting.
- New PHS Music Booster Executive Board for 2024/2025:
 - President: Lori Piltz
 - Vice President: Voula Papageorgiou
 - Treasurer: Tina Lee
 - Secretary: Kate Straw
 - Membership: Iris Epstein
 - 12th Grade Representative: Vicki Ferrence Ray
 - 11th Grade Representative: Kathryn Kravitz
 - 10th Grade Representative: To be elected at the August general meeting.
 - 9th Grade Representative: To be elected at the August general meeting.
 - Alumni Representative: Kevin Boger
- Mr. Lerew thanked all of the outgoing board members on behalf of the music department.

Upcoming Events

- PHS Senior Concerto Concert - May 28, 2024, 7:00PM
- Visual and Performing Arts Awards - May 29, 2024, 7:00PM
- PHS Senior Cabaret - May 30, 2024, 7:00PM

Next meeting: General membership meeting on Monday, August 12, 2024
 (Mandatory Band Parent meeting during Band Camp)
 Executive board meeting on Tuesday, June 10, 2024, 6:00PM

Motion to adjourn by Tina. Seconded by Voula. Approved.

Meeting Adjourned.

List of Items Tabled for Later Discussion

- **Website photos:** Payment for pictures is tabled to a later meeting. (Oct. 20, 2022)
- **Conflict of Interest Document:** Tabled for future meeting (Aug. 8, 2023).
- **SOP/Manuals:** Tabled for future meeting (Aug. 8, 2023).
- **Fundraiser:** Basket Bingo tabled for future meeting (Sep. 19, 2023).