



Parkland Music Boosters General Membership Meeting

Minutes – November 28, 2023, at 7:05 PM

Attendees: Wendy Wright, Karen Phillips, Cynthia Lee, Tina Lee, Lori Piltz, Voula Papageorgiou, Kevin Boger, Jason Lerew, Emily Dauster, Stephanie Britton

Meeting Called to Order: Wendy Wright at 7:05PM.

Approval of Last General Meeting Minutes (Aug. 22): *Motion to approve by Lori. Seconded by Karen. Approved.*

Treasurer's Report:

- Income since last meeting: \$10,675.66 (total)
 - Concessions Income: \$9,993.16 (10/27, 11/3, 11/10 games; PMEA Chorus Square)
 - Donations: \$185.50 (games, membership, PMEA Chorus)
 - Fundraiser Income: \$278.00 (holiday ornament sales)
 - T-Shirt Purchases: \$44.00 (sales during games)
 - Membership Dues: \$40.00
 - Miscellaneous Income: \$135.00 (Collegiate Festival ticket purchases)
- Expenses since last meeting: \$10,054.42 (total)
 - Chorus Expense: \$525.00 (College invitational and student hotel rooms)
 - Concessions: \$7540.53 (\$3758.20-drinks, \$2908.35-food, \$410.22-parade, \$463.76-pizza)
 - Band: \$1492.04 (\$250.72-senior recognition, \$41.32-Tri-M, \$1200-front ensemble instructor)
 - Office Expense \$109.85 (\$55.29-binders/labels/envelopes, \$54.56-Square fees)
 - Music Dept Senior Recognition: \$387.00 (band senior posters)
- Net Income: \$621.24; Checking balance: \$45,582.67; Savings balance: \$1389.28.
- *Motion to Approve Treasurer's Report by Emily. Seconded by Voula. Approved.*

Director Updates:

- **Mr. Lerew:** Marching band season is over. It was a very successful year, and the directors were very happy with the students over the season. All of the volunteer help in the concessions stand and with the band was greatly appreciated. The students are currently working on concert band music. The first basketball game for the jazz band is on Dec. 1 for both Red and Gray bands. Note that Jazz Band does not play during Tuesday night games because of practice on those days. Indoor Percussion and Color Guard are starting up practices. (Auditions were held.)

OLD BUSINESS

- **Concessions:**
 - The water has been turned off in the stand and we are done for the season.
 - This has been the best year yet: ~\$43,000.00 (gross) so far. Future concessions opportunities are PMEA Band/Orchestra auditions (Dec. 2), TIA Indoor Percussion/Color Guard competition (spring), FOTA (spring).
 - Volunteer turnout was very good this year.
- **Tri-M Music Honor Society Induction (Nov. 1):** Boosters provided refreshments for the induction ceremony.
- **Senior Night (Oct. 27):**
 - Senior posters were made and everything went well. Posters will be saved for the spring.
 - Refreshments (cookies, cider) were provided. For next year, allow more time for parents to enjoy the refreshments.

- Cost of balloon columns was split with football and cheer. Boosters not invoiced yet.
- **King Frost Parade (Oct. 28):** Everything went well; Boosters provided snacks for the band.
- **Holiday Ornament Sale (through Nov. 29):**
 - Dave Heintzelman is making them again this year with different designs.
 - Personalization is available with pre-order only.
 - Wendy will check on getting an email out to Orchestra as well as extending the sale.
 - Volunteers are needed to help with ornament sales before each winter concert.

NEW BUSINESS

- **Concessions for PMEA District Band/Orchestra Auditions: (Dec. 2)**
 - Expect 600 students with registration starting at 8:30AM. Busiest time will be 11:00-2:00PM.
 - Need to get pretzels, pizza. We will be grilling burgers and making hot dogs on the roller.
 - Kevin will need help moving stuff from the concession stand on Friday, Dec. 1 from 5:00-6:00PM. Note that there is a middle school orchestra concert at 7:00PM that night.
- **Music Semi-Formal (Jan. 13 at Muhlenberg):** Lori Schiffert (chair)
 - Dinner: chicken tenders, braised beef, cheese tortellini
 - Suggested event timeline: 5:30-6:00PM check in, 6:00-7:00PM dinner, 7:00-9:00PM dancing
 - Last year, the event started at 6:00PM; check-in took too long, and attendees did not have enough time to eat.
 - Wendy will check with Muhlenberg if students can arrive at 5:30PM. Wendy and Tina will streamline the check-in process (for the raffle).
 - Tina is working on getting a photo booth and DJ
 - A digital only photobooth is available for \$595. (Last year's cost: \$1200.)
 - Photo backdrop rental is \$100. Suggestion to buy one on Amazon for less.
 - A DJ from the same company is 3 hours for \$795. (Last year's cost: \$250; however, the DJ was not very lively last year.)
 - Ticket price last year was \$25; guests were \$30. (Price covers food cost.) Last year Mr. Anonia approved guests, but they must be Parkland students. Ticket prices will remain the same, and tickets will be sold online. Parkland guests will be allowed again.
 - Advertising
 - Wendy will make a semi-formal poster to hang during all winter concerts with QR code.
 - Wendy will send out a save-the-date announcement to explain to parents what the semi-formal is and emphasize this as another service of the Music Boosters. It will be up to the students to purchase their own tickets.
 - Wendy will see if the QR code can be put into the concert programs.
 - Steven needs to add semi-formal information and ticket purchase link to the website.
 - Wendy/Tina/Lori will look for the centerpieces at the concession stand or consider new ones possibly using the megaphones at the concession stand.
- **Additional Items:**
 - **Uniforms:** Will they be replaced and what is being done about it?
 - The oldest uniforms are from the old high school (before 1999). Although each uniform may cost ~\$1000 individually, in bulk, they are probably \$600-800. The band would need at least 250 uniforms.
 - Under a previous school district administration, rather than replacing all of the uniforms, the plan was to gradually replace worn out uniforms 10-50 at a time. (There are ~300 uniforms.) The school district did two rounds of this before budget cuts eliminated it.
 - Our new superintendent and principal are considering what to do (either continue replacing a subset of uniforms or developing a new plan). The long term planning for the district may also impact this (what will happen to the high school and the middle schools, what could be done with the old uniforms).
 - Raincoats (like those of Freedom and Easton bands) have also been requested in the budget but not funded. A raincoat would cost ~\$80.
 - Note that the district did find funding for color guard uniforms and flags this year.
 - **Fanfare and Tribute:**

- Steven has started this year's edition.
- Last year's: Mrs. Figueroa is doing the final proofreading. Because of the late printing, seniors will get their copies refunded.
- **Upcoming Events:**
 - PMEA District Band and Orchestra Auditions: Dec. 2, 2023
 - Chorus Concert (9th and 10th Grades, Chorale): Dec. 6, 2023
 - Chorus Concert (11th and 12th Grades, Vera Voce, Chorale): Dec. 7, 2023
 - Orchestra Concert: Dec. 13, 2023
 - Band Concert: Dec. 19, 2023
 - Music Semi-Formal: Jan. 13, 2024
 - Clothing Drive: Mar. 16, 2024 (during the Community Resource Fair)

Next meeting: Executive Board meeting on Tuesday, Dec. 12, 2023 at 7:00PM. (Note this date is not the third Tuesday of the month.) General membership meeting on Tuesday, Feb. 20, 2024 at 7:00PM.

Motion to adjourn by Stephanie. Seconded by Emily. Approved.

Meeting Adjourned.

List of Items Tabled for Later Discussion

- **Website photos:** Payment for pictures is tabled to a later meeting. (Oct. 20, 2022)
- **Conflict of Interest Document:** Tabled for future meeting (Aug. 8, 2023).
- **SOP/Manuals:** Tabled for future meeting (Aug. 8, 2023).
- **Fundraiser:** Basket Bingo tabled for future meeting (Sep. 19, 2023).