



Parkland Music Boosters Executive Board Meeting

Minutes - July 21, 2022 at 7:00PM

Attendees: Wendy Wright, Karen Phillips, Vicki Ferrence Ray, Mary Stock, Kevin Boger, Voula Papageorgiou, Tina Lee, Mr. Lerew

Meeting Called to Order: Wendy Wright

Approval of Last Meeting's Minutes (July 7): *motion to approve by Vicki. Seconded by Tina. Approved.*

Treasurer's Report:

- Tina met with Heather last week to acquire notes, etc. regarding role of treasurer
- Tina and Karen are now official signers on the account. Diane & Kathy have been removed from the account. Wendy to meet up with Tina to be added to account. Heather is currently on the account on an interim basis while Tina is recovering from surgery.

Directors' Reports

- **Mr. Lerew** Number of freshman training as well as music rehearsals to date. Starting to finalize numbers for the drill. Rescheduled rehearsals from last week of July to first week of August due to staff vacations. Tentative count right now heading into band camp is 173.
- **Mrs. Lagan** No update - but potential for Chorle Camp in August
- **Mr. Mishler** No update - potential for Strolling Strings Camp in August
- **Mrs. Figueroa** No update

Old Business

Meeting dates for 2022/2023 Academic Year - New night third Thursday of the month.

August 15, 2022 - General meeting
September 15, 2022 - Executive meeting
October 20, 2022 - Executive meeting
November 17, 2022 - General meeting
December 15, 2022 Executive meeting
January 19, 2022 - Executive meeting
February 16, 2022 - General meeting
March 16, 2023 - Executive meeting
April 20, 2023 - Executive meeting
May 18 2023 - General meeting
June 15. 2023 - Executive meeting

Fanfare & Tribute Update

Proof to be sent to Connie & Mrs. Figueroa to review, scrutinize names, and provide

feedback. Target distribution date - August 15 - first night of band camp to coincide with parent meeting.

Concession Stand Clean up Reminder

Saturday, August 20, 2022 - 8 am - 12pm

3 volunteers currently

Spirit Wear

-Sydney Sherrier taking over spirit wear orders. Karen to reach out to her for an update. Target date for order forms is to coincide with uniform fittings.

New Business

● Membership

- Voula presented some ideas, suggestions to get parents involved with music boosters. Voula will be present at uniform fittings to give parents an overview of the organization and how they can help.
- Volunteer form has been updated to include areas that parents can help. Wendy to circulate updated form to board to for review, additional feedback
- Add clearance reminder information to form
- Best way to contact info - text, email, phone
- 2 computers/laptops requested at uniform fittings - one for membership registration/payment via Square, the other to provide an overview of CHARMS. - Speak with Connie about laptop resources.
- Voula to review all membership data/information - remind volunteers to submit clearances.
- Instruct Chorus & Orchestra parents that want to volunteer - view the public calendar on CHARMS - to sign up to volunteer. Suggestion to use visuals to help parents or create a quick guide for parents.
- Membership criteria - 'supporter/associate membership' - review bylaws to see if anyone can be a booster. (i.e., grandparents, friends, neighbors, etc.) Once verified, Square will need to be updated with the new membership category.
- Voula discussed the idea of making the concession stand more inviting to new volunteers - she will be the greeter to ensure parents feel comfortable volunteering and they are doing something they enjoy.

● Parent Meeting - August 15, 2022

- Mr Lerew will start the meeting with general expectations, etc. Kids will be dismissed
- Connie to present uniform information
- General meeting will take place after Connie concludes
- Membership table (laptop)
- Follow up with Connie - name tag template
- Wendy/Karen to discuss Booster presentation

● DCI - August 5-6, 2022

- Ushers - one communication has been sent regarding ushers needed. A reminder can be sent
- Two drink stations will be set up at North/South entrances to sell drinks at the event

- Estimated ticket sales is 5,000 per night (as of 7/21)
- Kevin will need help with logistics as well as a call for coolers, help to get drinks, ice to venue
- A separate meeting is scheduled for **Sunday, July 24th at 8 PM** to discuss, work out logistics for the event

- **August 18th - Picture Day/bandy meal**
 - McDonalds McChicken - need volunteers to get sandwiches
 - Volunteers to help feed band - 5:00 - 6:00 PM - need to set up on ChARMS
 - Donations of chips, water, cookies - need to set up on CHARMS

- **Additional items**
 - Heeps Burger meat - who to order from - Kevin/Jill will work on this and inform Tina
 - Band Picnic - August 19th = Wehr's Dam/Covered Bridge Park - venue reserved? Donations and volunteers needed for the event.

Next Meeting

- August 15 - General Booster meeting during parent meeting
- Election of Ninth Grade Rep

Motion to adjourn by Voula. Seconded by Karen. Approved.

Meeting Adjourned.